

HADLOW PARISH COUNCIL

Minutes of the meeting of Hadlow Parish Council duly convened and held on Monday 15 April 2013 at 7.30pm at Golden Green Village Hall

Present: Cllrs D Hammond (Chairman), E Bright, D Carey, N Collins, K Terry, S Richardson, C Vernon, Mrs L Bright, Mrs C Hyams

Also in Attendance: Melanie Stepkowski – Parish Clerk, KCC Cllr R Long, PCSO’s Matthew and Hockey and two members of the public.

2974	<p>Apologies for Absence Apologies for absence received and approved by Council: Cllrs Morley (attending other meeting), Shaw & Mrs Shaw (attending other meeting) Mrs Massy (attending other meeting) TMBC Cllrs Janet Sergison, Jill Anderson & Howard Rogers (attending other meetings),</p>	
2975	<p>Appointment of Co-opted Councillor & Declaration of Acceptance of Office Stephen Richardson had read and signed his Declaration of Acceptance of Office ahead of the meeting and was welcomed onto Council.</p>	
2976	<p>Minutes of the meeting of 11 March 2013 These were confirmed and signed as a correct record. Proposed Cllr Hammond, seconded Cllr Bright and carried unanimously.</p>	
2977	<p>Matters Arising from the Minutes <u>Minute 2969 – Annual Parish Meeting.</u> It was noted that Mr Hannan’s presentation would be on several projects being undertaken by the college and not specifically the Free School. <u>Minute 2972 Fire Extinguisher Training.</u> The Clerk was yet to approach the medical centre or preschool to see if they wished to undertake the training.</p>	
2978	<p>Declaration of Interest None.</p>	
2979	<p>Chairman’s announcements The Annual Parish Meeting would be on Wednesday 24th April, with refreshments at 7pm and commencement of meeting being at 7.30pm in the Old School Hall. The Chair reminded everyone that although the Parish Council facilitate the meeting it is not a council meeting but a community event.</p>	
2980	<p>TMBC Councillors reports – None.</p>	
2981	<p>KCC Councillors report – Cllr Long thanked the parish council for its collaboration over the years as well as the parish clerk. The Chair verbally expressed the Councils appreciation for Cllr Long’s services to the community and wished him success with future endeavours; an official letter of thanks would also be forthcoming. <i>(this agenda item had been addressed after planning applications as Cllr Long had been delayed).</i> The Kent County Council Elections on Thursday 2 May were noted and the Clerk would invite candidates of the Malling Rural East Division to the Annual Parish Meeting.</p>	

2982	<p>Public Time <u>Crime Report</u> – PCSO Matthew confirmed that crime figures for our area were now available on-line but in summarising the month she confirmed there had been no major incidents. The Chairman acknowledged and thanked both PCSO Matthew and Hockey for their continued presence and work within the Parish.</p>	
2983	<p>Parish Clerk Report Office staff continued to complete year end duties and would have all necessary papers prepared for approval at the next council meeting. The new HMRC Real Time payroll package was to be installed. The Warden continued with his daily schedule and met with the Clerk weekly to discuss any issues. During heavy rain he continued with necessary repairs within the Old School Hall.</p>	
2984	<p>Parish Matters School Lane: Russet Homes had taken responsibility for their land boundaries and cleared overgrown vegetation; the Village Warden had cleared further areas as part of the conditions of license with Public Rights of Way. The trees blocking street lights were to be cut back and this had been arranged with Public Rights of Way. The maintenance had greatly improved the footpath. It was also noted however that houses backing on to the footpath were responsible for the boundaries between their property and the tarmac path regardless of where their fences had been installed. High Street Gully Grid: The broken grid outside the pharmacy had been reported to highways.</p>	
2985	<p>Correspondence None.</p>	
2986	<p>Planning Applications TM/13/00678/FL – Detached replacement dwelling and detached garage with attic store. Three Ways, Ashes Lane, Hadlow, TN11 9QU. HPC Objected. The development as a whole objected to on the basis of disproportionate increase in size within Green Belt. TM/13/00875/FL –Garage conversion to residential use. 6 Hailstone Close, Hadlow, TN11 0JY. HPC Agreed. TM/13/00850/FL – New roof window 780mm wide x 1180mm high. 2 Boormans Farm Oast, Court Lane, Hadlow, TN1 1 0JT. HPC Agreed. TM/13/00613/FL – Proposed extension to the existing dwelling. Tithe Ward House, Three Elm Lane, Golden Green, TN11 0BN. HPC Agreed.</p>	
2987	<p>To receive reports from representatives of the following committees and pass such resolutions thereon as may be necessary <u>Finance & General Purposes Committee</u> (i) To Approve Authorisation of Payments and Receipts for March 2013. RESOLVED to approve March Payments and Receipts in their entirety. Proposed Cllr</p>	

Collins, seconded Cllr Mrs Bright and carried unanimously.

(ii) To Approve Fourth Quarter Accounts (Annual Accounts 2012-13).

RESOLVED to approve Fourth Quarter Accounts (Annual Accounts) 2012-13 in their entirety. Proposed Cllr Collins, seconded Cllr Mrs Bright and carried unanimously.

(iii) To Approve Annual Return Section 1 (Accounting Statements) & Section 2 (Annual Governance Statement 2012-13).

This item was deferred until the Internal Auditor had inspected the accounts and would be rescheduled for May council meeting.

(iv) To Approve Asset Register Review.

This item was deferred until the May council meeting.

The Royal British Legion Donation: Cllr Collins informed the meeting that although within the 2012-13 budget no donation to the Royal British Legion Poppy Appeal had been given. Members were asked whether they wished to double the payment in November or send fifty pounds in April and a second donation in line with 2013-14 budget in November.

RESOLVED: Fifty pounds donation to The Royal British Legion would be made in April and a second donation in November. Proposed Cllr Collins, seconded Cllr Bright and carried unanimously.

Planning & Environment Committee

- (i) Fields In Trust – The Deed of Dedication had been completed and a copy lodged with Council solicitors. The RX1 Land Registry form had also been completed and sent.
- (ii) Cherry Tree – The dead tree in the centre of the village had been removed.
- (iii) Ash Tree Opposite College: Cllr Carey had informed Highways that the tree was in poor health.
- (iv) Allotment Inspection – Due to harsh weather this had been postponed for another meeting.
- (v) Parking Plan Review – A meeting on the 18 April with members of TMBC and Hadlow Primary School had been arranged and Cllr Carey would keep members informed of any progress.

Staffing Committee – Meeting due in June to look at staff appraisals.

Community Safety Committee – Nothing to report.

Hadlow Village Hall – No current representative and Chair of Village Hall not in attendance.

Hadlow Youth Club – Nothing to report.

Golden Green Village Hall – AGM on 1 May and Golden Green Association Dinner on Thursday 18 May.

KALC – Nothing to report.

TMBC Parish Partnership Panel – Nothing to report.

	<p><u>Hadlow Village Transport Representative</u> – Nothing to report.</p> <p><u>TMBC Crime Prevention Panel</u> – Nothing to report.</p> <p><u>Any Other Meeting</u></p> <p>(a) The Chair had attended the informal reception at TMBC offices and met with senior members including Nick Heslop and the KCC prospective conservative candidate</p>	
2988	<p>Motion to Exclude the Press and Public (to enable Council to consider any items on the agenda in which significant aspects would be of a confidential and financial nature).</p> <p>None.</p>	
	<p>There being no further business the meeting closed at 20.20 Date of next meeting: Monday 13 May 2013 at 7.30pm in Old School Hall, Hadlow.</p> <p>Signed Date.....</p>	