

HADLOW PARISH COUNCIL

Minutes of the meeting of Hadlow Parish Council duly convened and held on Monday 10 June 2013 at 7.30pm at Hadlow Village Hall

Present: Cllrs D Hammond (Chairman), Mrs Massy, Mrs Bright, E Bright, D Carey, N Collins, Mrs Hyams, R Morley, Mrs Shaw, Mr Shaw, S Richardson,

Also in Attendance: Melanie Stepkowski – Parish Clerk, TMBC Cllr Rogers, Mrs Tubbs (Hadlow Park Residents Association).

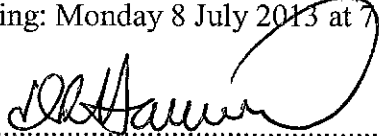
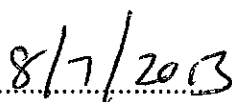
3009	Apologies for Absence Apologies for absence received and approved by Council: Cllrs K Terry (other engagement), C Vernon (work commitment), TMBC Cllrs Janet Sergison, Jill Anderson & KCC Cllr M Balfour (Joint Transportation Board), Community Warden (annual leave).
3010	Minutes of the Annual Parish Council Meeting of 13 May 2013 These were confirmed and signed as a correct record subject to correction of two minor errors. Proposed Cllr Hammond, seconded Cllr Bright and carried unanimously.
3011	Matters Arising from the Minutes <u>Minute 3008 Any Other Business:</u> - The Clerk would seek another update on the Laxton Farm appeal.
3012	Declaration of Interest None.
3013	Chairman's announcement The Mayor of Tonbridge & Malling, Councillor Howard Rogers, had extended an invitation to Parish Council to join him at the Annual Civic Service at St Mary's Church on Sunday 30 June 2013. The Chair congratulated Cllr Carey (Planning & Environment), Cllr Richardson (Finance & General Purposes) as Chairs of committees for the coming year. He also thanked Cllr Collins for his service as the previous Chair of F&GP.
3014	TMBC Councillors reports. Cllr Rogers updated the meeting on several issues: <ol style="list-style-type: none">1. TM/13/00613/FL, Tithe Ward House, Three Elm Lane, Golden Green, TN11 0BN. There had been strong objection to the application and it had therefore been taken to an Area 2 Planning Committee Meeting; however the application was approved.2. Hop Farm Licenses – These had been granted with conditions, one of which was that there could only be seven major events with over forty nine thousand people.3. Harp Public House, East Peckham – The license for exotic dancing had been refused as it was considered an 'inappropriate area for such a venue'.4. Speedwatch, Golden Green – The June session had noted many cars speeding and the data sent to the police for action.5. Golden Green Triangle – Gratitude was expressed to the volunteers that had helped to



	<p>tidy the area.</p> <p>6. Love Where You Live Campaign – Cllr Rogers was supporting the project and if anyone had any ideas of how to improve Hadlow and Golden Green he would be glad to assist and promote any ideas.</p> <p>7. With regards to recent applications and accommodation in respect of gypsies and travellers; there was a link via TMBC website which incorporated relevant government policies. The appeal for a traveller family site in Cemetery Lane would be attended by a council representative to re-enforce the view that the application should be declined due to the proposed site being within Metropolitan Green Belt.</p>	
3015	<p>KCC Councillors report</p> <p>No report.</p>	
3016	<p>Public Time</p> <p>None.</p>	
3017	<p>Parish Clerk Report</p> <p>During May the parish office finalised all year end procedures with the Annual Return being sent off and the Annual Parish Council Minutes being typed. It was a period in which the staff continued to chase ongoing projects such as lease agreements, update of website, purchase of land for cemetery extension, wheeled sports facility funding to name but a few.</p> <p>The Warden had almost completed the path edging at the cemetery. He started work on the footpaths including 123, 122 Cricket Ground, 137 Cuckoo Lane and the Access Trail.</p> <p>There were two new tenants at the allotments and the annual skip was put in place to clear unwanted waste. The Planning & Environment Committee did a site inspection and was impressed with the plots. The new boundary fence installed by Hadlow College was also acknowledged.</p> <p>Tree works at the cricket ground had been completed and also a new bracing placed on the Chestnut Tree in Old School car park.</p> <p>Apart from the daily routine the parish office would during June alongside committees consider requirements for grounds maintenance for the coming year as the current agreement would end in September. Staff appraisals would also be completed in June.</p>	
3018	<p>Parish Matters</p> <p>Access Trail – The vandalized seats required replacement as they were indicated as resting places on maps. Consideration would be given to stone benches.</p>	
3019	<p>Correspondence</p> <p>1. <u>Cemetery</u>: request for a memorial bench for the late Mr Philip Anderson. Council Approved: The letter of approval would confirm that the bench must not obstruct pathway and the maintenance and upkeep of the bench would be the family's responsibility, however the parish council reserved the right to remove the memorial if it was deemed unsafe or unsightly.</p> <p>2. <u>Allotments</u>: request for secure gate on the Carpenters Lane entrance. Council Approved: Install numerical padlock and obtain price of a new gate.</p>	
3020	<p>Planning Applications</p> <p>TM/13/01289/FL – Two storey extension. Bourne Nursery, Blackmans Lane, Hadlow,</p>	



	<p>TN11 0AX. HPC Agreed.</p> <p>TM/13/01251/FL –New grain store including dismantling of existing grain silos. North Frith Farm, Ashes Lane, Hadlow, TN11 9QU. HPC Agreed.</p> <p>TM/13/01352/FL – Demolition of existing single storey side extension, erection of new single storey side extension. Pear Tree House, Matthews Lane, Hadlow, TN11 0JG. HPC Agreed.</p> <p>It was noted that the lack of historical data on the TMBC planning site can be a hindrance when looking at applications.</p>	
3021	<p>To receive reports from representatives of the following committees and pass such resolutions thereon as may be necessary</p> <p><u>Finance & General Purposes Committee</u></p> <p>(i) Recommend Acceptance of Terms of Reference</p> <p>RESOLVED to accept Terms of Reference for Finance & General Purposes Committee with amendments:</p> <ul style="list-style-type: none"> • Amend items previously listed under May to be listed under May/June. • Under July – Preliminary consideration of Special Projects; Amended to read: Preliminary consideration of Special Projects & Budget Papers. <p>Proposed Cllr Richardson, seconded Cllr Mrs Bright and carried unanimously.</p> <p>Recommend Acceptance re purchase of Christmas Illuminations (purchase 4 Stars and Lease 2 further displays): The proposal was agreed in principle but specific purchase prices required further investigation and would be addressed at the next parish council meeting.</p> <p>(iii) Recommend Acceptance of quotation to replace toughened double glazed unit to white wood frame to atrium entrance for two hundred and fifteen pounds seventeen pounds net. Proposed Cllr Richardson, seconded Cllr Hammond and carried unanimously.</p> <p><u>Financial Reports</u></p> <p>(i) To Approve Authorisation of Payments & Receipts, Bank Reconciliation for May 2013.</p> <p>RESOLVED to approve May Payments & Receipts, Bank Reconciliation in their entirety. Proposed Cllr Richardson, seconded Cllr Bright and carried unanimously.</p> <p>Cllr Richardson reminded council that as accounts were based on receipts and payments figures would predominately show lowest expenditure (as system does not allow for current debtors and creditors) and also that the actual against budget reports are produced on a cumulative basis.</p> <p>SITA Grant – The application required a third party contribution which would be 11% of the potential funds granted (up to two thousand seven hundred and fifty pounds) and it was proposed that the parish council accept this liability if the application was to proceed.</p> <p>RESOLVED that Parish Council would contribute up to two thousand seven hundred and fifty pounds if the SITA grant application was successful. Proposed Cllr Richardson, seconded Cllr Collins and carried unanimously.</p> <p><u>Planning & Environment Committee</u></p>	

	<p>(i) Recommend Acceptance of Terms of Reference for Planning & Environment Committee</p> <p>RESOLVED to accept Terms of Reference for Planning & Environment Committee</p> <p>Proposed Cllr Carey, seconded Cllr Bright and carried unanimously.</p> <p>(ii) Additional Postal Address – The Den, Ashes Lane, Hadlow, had received a additional postal address. A letter to TMBC would be sent expressing concern for potential to increase dwellings at the site.</p> <p>(iii) The Growth And Infrastructure Act 2013 and Other Government Provision to ‘Deregulate’ The Planning System. Information of the key provisions affecting the operation of the planning system could be accessed through the TMBC website. Noted.</p> <p><u>Staffing Committee</u> – Appraisals had been initiated.</p> <p><u>Community Safety Committee</u> – Nothing to report.</p> <p><u>Hadlow Village Hall</u> – No current representative and Chair of Village Hall confirmed that their request for rate relief had been declined. No meeting had been scheduled to date.</p> <p><u>Hadlow Youth Club</u> – Nothing to report.</p> <p><u>Golden Green Village Hall</u> – Nothing to report.</p> <p><u>KALC</u> – Nothing to report.</p> <p><u>TMBC Parish Partnership Panel</u> – Meeting later in week.</p> <p><u>Hadlow Village Transport Representative</u> – Meeting coincided with HPC.</p> <p><u>TMBC Crime Prevention Panel</u> – There would be a stall at the St Mary’s Fete. At the meeting discussions were held on the proposed Antisocial Behaviour Bill. With regards to local crime burglary had increased but overall crime numbers were down. (Minutes available in the parish office).</p> <p><u>Any Other Meeting</u></p> <p>Nothing reported.</p>	
3022	<p>Motion to Exclude the Press and Public (to enable Council to consider any items on the agenda in which significant aspects would be of a confidential and financial nature).</p> <p>Proposed Cllr Hammond, seconded Cllr Collins and carried unanimously.</p> <p>Medical Centre – Cllr Richardson would meet with the Practice Manager to discuss utilities and other issues related to the lease.</p> <p>Community Warden – An update on the role and responsibilities was provided and the parish office instructed to continue correspondence with the Community Warden Management team in relation to timetables and community requirements.</p>	
	<p>There being no further business the meeting closed at 20.50</p> <p>Date of next meeting: Monday 8 July 2013 at 7.30pm in Golden Green Village Hall.</p> <p>Signed </p> <p>Date..... </p>	

